

Procedures For Internet Use

1. Adults must sign in at front desk to use Internet computers downstairs. Children must sign in at Youth Services Department (upstairs) and use Internet computers upstairs.
2. Access will be granted to patrons who:
 - (1) have an up-to-date fine-free library card and,
 - (2) have read and signed the Acceptable Use Agreement.
3. Internet use will be limited to 2 hours. (If no one is waiting for Internet access, the user may continue until access is desired by another patron). At that time, present user will be expected to stop.
4. Printing of material accessed by the Internet will be 20 cents a copy.
5. Staff will instruct patrons in how to start the Internet browsing program and other basic procedures of our particular Internet system. Staff will assist patrons with searches as time permits but cannot offer extensive personal training.
6. Only one person may use the Internet at one time, unless a parent is assisting a minor.
7. CHAT ROOMS or MUDDS is not permitted. The library's Internet workstations are intended to be used as research tools and cannot be used for commercial or for-profit ventures.
8. The following actions will not be permitted when accessing the Internet at the B.B. Comer Library:
 - A. Harassing or insulting others via the Internet.
 - B. Downloading of information is prohibited due to computer security issues.
 - C. Using obscene language.
 - D. Damaging computers or computer systems and software.
 - E. Horseplay or rowdiness.
 - F. Leaving computer unattended.
9. Adults using the Internet must continue to supervise all children accompanying them to the library.
10. No food or drinks are allowed in the library.
11. No pre-registration.
12. The user signing in must be the actual user; you may not use another person's library card.